

SYSTEM ACTIONS

The Indian outreach services (IOS) computer program records are available only in Bridges. Cases are registered, activated, denied, or withdrawn and closed using Bridges functionality. This item provides a process flow for IOS cases in Bridges.

Referral

Requests for IOS must be documented in writing on the DHS-382, Indian Outreach Services Referral form .

Registration

Register an IOS program in Bridges using the instructions in the *Application Registration* section of Bridges INDIAN OUTREACH Step-by-Step instruction user manual.

Complete these activities in Bridges using the *Application Registration* function.

When the registration is complete, a submit successful message displays at the top of the page. If services are not provided, the IOS program must be denied or withdrawn. If services are provided, the IOS program must complete the data collection sections and Initial Service Plan (ISP).

Denial or Withdrawal

IOS programs are denied or withdrawn using the *Initial Interview*, *Authorize Months* or *Application Disposition* functions in Bridges. Appropriate program status reason codes for IOS withdrawals and denials include:

- 500 - Admin withdrawal or denial.
- 505 - Moved to another state.
- 506 - Client withdrew application.
- 507 - Otherwise disposed of.
- 509 - Location unknown.
- 512 - Death of applicant and all essential members.
- 561 - Denial of program.

Activation

IOS programs are activated using *Initiate Interview* in Bridges.

Note: When services are complete, close the IOS services program.

Closure

IOS programs are closed using *Initiate Interview* in Bridges.

Appropriate *status reason* codes for IOS closures include:

- Goals met.
- Refusal of IOS.
- Non-Compliance.
- Moved to another state
- Unknown location.
- Deceased.
- Transfer to another county.
- Exhausted all services.
- Information and referral.
- Failed to complete re-determination.
- Moved to another country.
- Administrative error.
- Other.

Ongoing Maintenance

Ongoing maintenance of address and other demographics for IOS programs can be completed in Bridges using one of the following functions:

- *Initial Interview.*
- *Authorize Months.*
- *Interim Historical.*

Complete these activities in Bridges for cases or clients who have been converted to Bridges using one of the following case actions:

- *Initiate Interview.*
- *Case Change.*
- *Add Member.*
- *Redetermination.*

LEGAL BASIS

Indian Child Welfare Act, 25 USC 1901 et seq.

Social Security Act, 42 USC 670 et seq.

Social Welfare Act, 1939 PA 280, as amended, MCL 400.1 et seq.

Michigan Indian Family Preservation Act, MCL 712B. 1 - 41.

State of Michigan Annual Appropriations Act.